Appendix 61

DEPED QUEZON ICT UNIT UPLOADED Date/Time: DEC 05 2025 By: 104 9:52 Ref. No. NOA 118-25

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB 2025-13-SERVICES

P.O. No.: 2025-11-0220
Date: NOVEMBER 25, 2025
Mode of Procurement Competitive Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery DEC 8-9, 10-11 2025

Delivery Term within 30 Calendar Days upon receipt of NTP
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		DEC 8-9, 10-11 2025			
		BATCH 1 DEC 8 2025			
	PAX	FOOD/VENUE	508	1,200.00	609,600.00
		Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner			
		DEC 9 2025			
	PAX	FOOD/VENUE	508	198.00	100,584.00
		Food: Breakfast			
		BATCH 2 DEC 10 2025			
	PAX	FOOD/VENUE	506	1,200.00	607,200.00
		Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner			
		DEC 11 2025			
	PAX	FOOD/VENUE	506	198.00	100,188.00
		Food: Breakfast			
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF CAPACITY BUILDING ON CRAFTING OF LEARNING SERVICE CONTINUITY PLAN			
		GRAND TOTAL			**1,417,572.00**

(TOTAL Amount In Words) **ONE MILLION FOUR HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED SEVENTY TWO PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

For: Ma. Luisa de la Cruz Chuman

M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

12-02-25
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount